

REQUEST FOR QUALIFICATIONS

SERVICES DESCRIPTION AND SCOPE OF WORK

The Midland County Fresh Water Supply District No. 1 (the District) is soliciting proposals from qualified engineering firms for assistance in providing professional engineering services related to designing an operations model for eight section of land referred to as the Roark Ranch Water Rights Development project in Winkler County, Texas, which will encompass:

- Model of water rights area,
- Water quality analysis of proposed well field,
- Comprehensive plan for full development of the Roark Ranch,
- Drilling test holes, and
- Design of wells, collection system, pump stations and necessary water infrastructure components to meet all District, State and Federal regulations all to be completed by September 30, 2022.

Project will not include:

- Bidding of any project components
- Construction of any permanent infrastructure

PROPOSAL CONTENT

The proposal must be organized in sections containing the following information:

- **Description of Firm.** Describe your firm's legal structure, areas of expertise, length of time in business, number of employees, and other information that would help to characterize the firm. Provide the address of the main office (for legal purposes) and the address of the office that will manage the account.
- **Experience.** Briefly describe other services executed by your firm that demonstrate relevant experience. For each client mentioned, include the name, address and phone number of a person who can be contacted regarding your performance.
- **Personnel.** Provide a professional resume for the key people proposed to be assigned to this project, and describe relevant related experience. Describe key personnel's proposed roles and responsibilities. Submittals must identify a proposed primary point of contact within your firm.

ADDITIONAL INFORMATION

Questions regarding the request may be directed to Kyle Krueger at info@MCFWSDI.org, 1700 West Wall Street, Suite 210, Midland, Texas 79701, 432-697-6199.

Jose Cuevas, *President*
Tevis Herd, *Vice President*
Donald McClure, *Secretary*
William Bain, *Treasurer*
Keith Valentine, *Supervisor*



**PROPOSAL
DEADLINE**

3 copies of the proposal must be received no later than 3:00 p.m. local time, October 7, 2021 at the District Office, 1700 West Wall Street, Suite 210, Midland, Texas 79701. Proposals received after the deadline will not be considered.

**SELECTION
PROCESS**

Proposals will be ranked on qualifications and the District may choose to interview several of the top ranked firms. However, at its discretion, the District may dispense with interviews and select a firm to perform the work. Firms will be evaluated on the basis of the following factors:

- Firm History and Capability to Perform Services (40%)
- Relevant Service Experience (30%)
- Qualifications of Service Team (30%)

Selected references will be contacted.

A selection committee appointed by the District will assist with firm evaluations and make recommendations to the Board who will make the final selection. The District will seek to negotiate a contract, a detailed scope of work, fee schedule, etc. with the preferred firm. If unable to reach an agreement, the District will terminate negotiations and commence negotiations with the second-ranked firm, and so forth.

The District expects to evaluate proposals and provide written notification of the short-listed firms within 21 days of receipt of proposals. If interviews are held, they will be scheduled within 2 weeks of short-list notification.